

## **Introduction**

ECE Consultants is a Waikato based, established by Ruth Seabright. The mother of two, Ruth has been involved in the early childhood sector for ten years. During her work in the industry Ruth has worked with several centres providing contract administration services and childcare software training. As part of her work with the centres, Ruth became aware that many centres could benefit from a centralised pool of quality, vetted, temporary staff and set up ECE Consultants Ltd.

## **Philosophy**

ECE Consultants aims to provide early childhood centres with reliable, experienced, temporary staff at affordable rates. We also endeavour to provide educators with diverse, flexible and rewarding employment opportunities.

## **What is temping all about?**

Temping provides a flexible lifestyle. Assignments vary from 3 hours to 3 months and can be full time or part time, long term or just day to day.

You tell us the days and times you are available and we find shifts to suit you.

Typical temps are students who need to work to support their study, or wish to gain experience, which is relevant to their degree or diploma. Mothers who are looking for some added income, Grandmothers seeking social interaction and a bit of fun to keep them challenged. ECE Temps come from all walks of life, but have one thing in common - the genuine enjoyment of working with, and caring for children, and the desire to make a difference.

Temps need to be approachable, friendly and proactive. A positive "can do" attitude and the ability to take direction well, and navigate around town are a must.

Working with preschool children can be physically demanding, but also extremely

rewarding. Childcare centres are busy, often noisy environments. There is never a dull moment, and always a funny story to share afterwards.

You need to have a good sense of humour, be flexible and another set of eyes in the back of your head would come in handy!

Be prepared to fill in wherever you are needed, this may include cleaning and cooking as well as childcare. Centres really value temps who show initiative and go the extra mile.

## **Selection of Temps**

Once temps have received and filled in their application forms, they are invited to contact us to arrange an interview time.

Prospective temps are interviewed, and required to provide at least two telephone referees.

All temps who do not hold a recognised NZ teaching qualification and NZ Teachers Council Registration are Police

submitted through the Licensing & Vetting Service Centre in Wellington.

Registered teachers are not referred to centres until satisfactory referee reports have been completed and a Police Vet has been received.

In the case of qualified Early Childhood teachers, certified copies of qualifications and registration details are kept on file and made available to the centres in which they are working.

**Z Teachers Council Registered teachers are not required to complete the Police Vetting form as this is carried out as part of the registration process.**

### **Pay Rates & Fees**

Our service is free for temps.

ECE Consultants pay temp wages on half of the centre. Pay day is fortnightly on a Thursday. Payment is made via internet banking direct to your bank account so please ensure you have provided us with your bank details. If

we do not have these details a cheque will be posted to you.

Pay rates fall into the following categories:

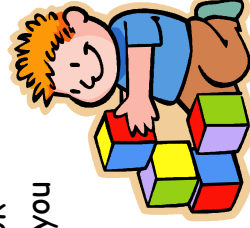
Unqualified	\$13-\$14.00 per hour
In Training (towards a Dip Teach or B. Teach ECE)	\$15.00 per hour
ECE Qualified & Registered	\$23-\$27.00 per hour

### **Any Other Questions?**

Please feel free to give us a call. We are here to answer your queries. Our normal office hours are 7.00am - 6.00pm.

Outside these hours you may need to leave a message and we will call you back.

Thanks for taking the time to enquire about temping. We look forward to welcoming you to our awesome team.



*"Providing the Early Childhood Sector with Quality Temporary Staff"*

## **Information for Prospective Temps**

118 Masters Ave  
Hamilton 3216

Waikato 07 856 7632  
National 0800 323 836  
Mobile 027 523 1542  
Fax 07 856 0425

Email: [admin@ececonsultants.co.nz](mailto:admin@ececonsultants.co.nz)  
[www.ececonsultants.co.nz](http://www.ececonsultants.co.nz)